

# NOTICE

## S. ALAM COLD ROLLED STEELS LIMITED NOTICE OF THE 23<sup>rd</sup> ANNUAL GENERAL MEETING

Notice is hereby given that the 23rd Annual General Meeting of S. ALAM COLD ROLLED STEELS LIMITED will be held on Tuesday, the 23rd January 2024 at 10.30 A.M. through a digital platform using the link <https://sacrsl.virtualagmbd.com> to transact the following businesses:

### AGENDA

1. To receive, consider and adopt the Audited Financial Statements of the Company for the year ended June 30, 2023 together with the Reports of the Board of Directors and the Auditors thereon.
2. To declare and approve dividend for the year ended June 30, 2023.
3. To elect/re-elect the Directors of the company.
4. To appoint Auditors for the year ended 30th June 2024 and fix their remuneration.
5. To appoint Corporate Governance Compliance Auditors for the year ended 30th June 2024 and fix their remuneration.
6. To approve the subsidiary company short term loan/business transaction for the year ended 30th June 2023 as per notification No. SEC/CMMRRCD/2006-159/Admin/02-10, dated 10 September, 2006.

By order of the Board of Directors



**Md. Shohel Amin ACS**  
Company Secretary

Date: December 10, 2023  
Chattogram

### NOTES:

1. **Record Date: December 07, 2023.** Members whose names appeared on the Members/Depository Register as on "Record Date" are eligible to attend the Annual General Meeting (AGM) and entitled to receive Dividend.
2. **Proxy:** A Member entitled to attend and vote at the AGM may appoint a proxy to attend and vote in his/her behalf. The "Proxy Form", duly filled and stamped Tk. 20 must be deposited at the Company's Registered Office located at S. Alam Bhaban, 2119, Asadgonj, Chattogram, not later than 48 hours before commencement of the AGM.
3. **Link** of the meeting is <https://sacrsl.virtualagmbd.com>. Members are requested to log in to the system prior to the meeting starting time at 10.30 AM on 23rd January 2024. For logging in to system, members need to sign in by putting 16 digits BO number and other credentials confirming their identity. The webcast will be started at 10.30 AM. For any technical difficulties, please contact +88 01767-753779.
4. Pursuant to the Bangladesh Securities and Exchange Commission (BSEC) Notification No.: BSEC/CMRRCD/2006-158/208/Admin/81 dated 20th June, 2018, copy of the Annual Report for the year ended 30th June 2023 will be sent to the e-mail address of the Honorable Shareholders mentioned in their respective Beneficial Owner (BO) accounts maintained with the depository. The Annual Report and Proxy Form are available at the Company's Website. [www.s.alamgroupbd.com](http://www.s.alamgroupbd.com).
5. **Directors Election:**
  - A. Directors to retire by rotation from the Sponsor Group shall be re-elected in accordance with the provision of law.
  - B. Subject to holding 2% shares in the paid-up capital of the company, the Nomination Form for the Institutional Shareholders and General Shareholders will be available at the Registered Office within office hours from 07-01-2024 to 11-01-2024.
  - C. Nomination paper duly filled with signature and supporting documents to be submitted to the Registered Office, S. Alam Bhaban, 2119, Asadgonj, Chattogram within 18-01-2024. The last date of withdrawal of candidature is 18-01-2024.
  - D. After proper scrutinizing, final list of the eligible candidate for Directors from the institutional shareholders and the general shareholders will be displayed on the Notice Board of the Registered Office of the Company on 21-01-2024.
6. The Hon'ble shareholders will be able to vote electronically and submit their query/comments on financial statements, if any, from 48 hours before commencement of AGM and also during the AGM.

